

## Senior Sustainable Finance & Engagement Manager

The Finance for Biodiversity Foundation is a non-profit organization aiming to support a call to action and collaboration between financial institutions worldwide on biodiversity. Our community has grown from 26 financial institutions launching the [Finance for Biodiversity Pledge](#) last year to 75 signatory financial institutions from 17 countries this year.

### *Working groups*

The Foundation is hosting 3 very active [working groups](#) for 38 members on engagement with companies, impact assessment and public policy advocacy in which members like AXA IM, Aviva, Amundi, Federated Hermes - International, Fidelity International, Manulife, and Rabobank exchange knowledge, share best practices and collaborate on actions like the establishment of a Nature Action 100 program or advocacy towards CBD COP15. Each working group is co-chaired by a member financial institution. Next year we would like to expand with at least one more working group(s).

We are a partner of the [EU Finance @ Biodiversity Community of the European Commission](#) with which we organize several meetings and webinars per year. Our global community is growing fast and we therefore are very keen to expand to regions such as Asia-Pacific, Africa, South and Latin America and North America.

**Location:** Our work is conducted around the globe, and we therefore work mainly online/remotely.

**Hours:** You would work between 28 and 36 hours per week.

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We are looking for a **communicative and collaborative Senior Sustainable Finance & Engagement Manager** who will help to coordinate the collaborative actions in the working groups of the growing Finance for Biodiversity Foundation. You will oversee the Community & Communications Coordinator and the growing team and we are therefore potentially looking for someone who would like to coordinate the activities of the foundation as a whole.

### **Your key responsibilities would be:**

#### *Coordinating working groups:*

- Supporting the co-chairs with advice, capacity building and organizational skills to enable the working groups to share best practices and collaborate on actions
- Coordinating (online) meetings, webinars, events, surveys and/or publications of the working groups
- Co-creating the yearly action plan of the Finance for Biodiversity Foundation

*Partner engagement:*

- Engaging with our stakeholders and existing partners and build new partnerships on actions and initiatives of the Foundation and working groups

*Community engagement:*

- Supporting the Communications and Community Manager regarding inquiries and questions of new Pledge signatories and members
- Assisting the Communications and Community Manager in communication actions directed at the Pledge signatories and members, e.g., newsletters, mailings and events

*Represent the foundation:*

- Giving presentations and representing the Foundation during (online) public events, seminars and webinars

## Qualifications

- An ability to work collaboratively with our members and partners and independently in our high-performing team
- Strong relationship-building, structured worker, communicative with good presentation and moderation skills
- (Almost) native or excellent English
- At least 5 to 10 years of experience in a similar position and/or proven experience in sustainable finance and the finance sector
- Passionate about contributing to sustainability and nature recovery

## Contract

- Initially a seven-month contract with the aim to continue for a longer period afterwards
- Start: as soon as possible

## Salary

- Competitive salary and benefits package

## Apply

- If you have any questions, please contact the founders and current coordinators of the Finance for Biodiversity Foundation, Anita de Horde and Anne-Marie Bor, [board@financeforbiodiversity.org](mailto:board@financeforbiodiversity.org).
- Send your motivation letter and resume by 2 December at the latest to [board@financeforbiodiversity.org](mailto:board@financeforbiodiversity.org).
- Interviews will take place on Thursday 9 or Friday 10 December, between 9am and 4pm CET